

PAYMENT and REFUNDS

Acceptable Forms of Payment: Personal or corporate checks, money orders, cashier checks, credit cards (American Express, Discover,

MasterCard, Visa), wire transfer, or Local, State, University or Federal Financial Aid (e.g., Grants, Loans, Scholarships, Waivers, VA or Military Assistance, etc.). **PLEASE PROVIDE YOUR MSU ID NUMBER WITH ALL PAYMENTS.** Cash payments may be made only at cashier windows. **DO NOT** mail or place cash payments in drop boxes. If mailing your payment, **to insure it is received and credited to your account by the payment due date, please mail at least five (5) business days ahead.**

Electronic Credit Card or E-check Payments; Authorizing Other Users

The QuikPAY® service site allows students to make payments using a credit card or the e-check option at no additional cost to the student or payer. Students may also authorize a payer(s) (usually a parent) to access their account information and make payments to their account. Students must initiate this process by logging into the MSU onCampus portal at www.msstate.edu and proceed to “Manage Your MSU Account”, then link to the QuikPAY® site by choosing “Authorize another user” and following the easy instructions to establish another user. Once established, the authorized user/payer can access the account by going to <https://quikpayasp.com/msstate/studentaccounts/authorized.do> and initially re-setting his/her password and then proceeding to make payment or review the student’s account detail or statements.

Payment of tuition and fees by students receiving Financial Aid or Scholarships

Students who receive a scholarship or need-based financial aid from the University are expected to use their financial aid or scholarship award to complete payment of tuition and required fees assessed for the same term/semester that the financial aid award is issued. Prior term charges outstanding cannot be paid with current term financial aid. The remaining balance of scholarship and financial aid funds is available to be used for other educational expenses within the same term/semester only after tuition and fees have been paid. A “Memo” balance of Financial Aid on your statement may not prevent service fees after the first billing for the term. Only timely filing of your Financial Aid will assure a timely disbursement to prevent service fees.

Use of Checks in Payment of University Fees and Other Charges

Payment by Check. The University will accept checks in payment of amounts due the University for University fees, residence hall or housing rentals, utility bills, and other University charges.

The University reserves the right to defer payment on the balance of any check tendered in excess of the amount due the University until the check has had time to clear for payment through banking channels. A student may be dropped from enrollment when a check offered to the University is not honored by the bank on which it is drawn.

The University expects that each debt created by a returned check will be promptly and fully corrected. Failure to respond to a notice concerning a returned check may result in legal action, the denial of readmission, and the withholding of records. The maximum penalty allowed by law will be charged for any check returned by your bank for any reason. Returned checks are considered non-payment and will result in the voiding of course schedule(s) and assessment of appropriate fees. The University reserves the right to refuse acceptance of checks presented by students who have had previously returned checks. In such cases payment must be made by cash, money order, certified bank check, or credit card.

Tuition Waivers

Employees and Senior Citizens.

Mississippi State University employees who have appropriate approval may have tuition and required fees remitted for up to six (6) hours per semester with a maximum of 18 hours per calendar year. Employees are required to pay tuition and required fees for any additional hours taken during the enrollment period and other assessments to their student account. Students, faculty and staff are responsible for service fees incurred if tuition waiver approval is not finalized on a timely basis.

Senior citizens (60 or over) may take courses without paying tuition and required fees, although registration is on a space available basis and must be completed after classes begin. Refer to the Student Affairs policy for limitations.

Non-Resident Waivers

State of Mississippi Institutions of Higher Learning offer various academic non-resident waivers to qualified students. These waiver programs require application thru the university in which the student is enrolled. Refer to the Student Affairs policy for information concerning waiver programs.

REFUNDS

Refunds of credit balances resulting from financial aid, registration withdrawals/drops or other reimbursements may be requested as follows:

- In person: Account Services cashier windows, Garner Hall
- Mail: Contact Account Services by phone at 662-325-2071 or by email at cashiers@controller.msstate.edu
- Direct Deposit: Utilize the BULL-E-BUCK\$ electronic account management program via the onCampus portal.

Credit balances resulting from overpayments by check or e-check will not be available until 14 calendar days after posting to the student’s account.

Credit balances resulting from overpayments by credit card will be refunded to the credit card account on which the payment was made.