

Family Education Rights and Privacy Act (FERPA)

Notification to Students of Their Privacy Rights under the Family Education Rights and Privacy Act (General Education Provisions Act, Sec. 438, Pub. L. 90-247, Title IV, as Amended) by Mississippi State University.

The purpose of this notification is to inform eligible students at Mississippi State University about the University's policy concerning the privacy rights of students under the stated Act. Specifically, this notification

1. informs students of their rights under the Act,
 2. defines directory information and the conditions for its release, and
 3. specifies the location on campus of the policy statement and how copies of it may be obtained.
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1. Subject to limitations specified in the Act, eligible students are assured the following rights pertaining to their educational records.
 - a. The right to inspect and review their records, to request reasonable explanations and interpretations of them.
 - b. The right to seek correction of the records through a request to amend them or through a formal hearing.
 - c. The right to control the disclosure of personally identifiable information from their records.
 - d. The right to file complaints with the Family Education Rights and Privacy Act (FERPA) Compliance Officer at Mississippi State University. The FERPA Compliance Officer at Mississippi State University is the University Registrar, P.O. Box 5268; (662)325-2022, 325-2662.
 - e. The right to file complaints with the Family Educational Rights and Privacy Act Office (FERPA), Department of Health, Education, and Welfare, 330 Independence Ave. S.W., Washington, DC 20201, concerning alleged failures by Mississippi State University to comply with the requirements of Section 438 of the Act.
 2. Directory information is treated as general information and will be released upon request unless a written request that is not to be released is received by the University Registrar (278 Garner Hall or P.O. Box 5268, Mississippi State, MS 39762) within thirty (30) days from the beginning of any period of registration. Directory Information instructions received by this date will be reflected in the printed student directory. Instructions received after this date will be so noted in the online directories but not the printed directories. Students may update the release instructions of directory information online via MyBanner/OnCampus at any time.
 3. The information about eligible students treated as Directory Information is defined in Academic Operating (AOP) 12-13 Academic Records (November 8, 2000/Revised December 1, 2006/Revised July 27, 2011). This document also contains the University's policy concerning the privacy rights of students and the procedures for implementing this policy and available on the University's policy website (<http://www.policies.msstate.edu>)